

<i>Certificate</i>
Hospitality and Tourism Business Management
<i>This course prepares students to enter the Hospitality Industry with the skills and knowledge to enter the field and increase opportunities for advancement to mid-management positions.</i>

CORE REQUIREMENTS

<i>Course ID</i>	<i>Course Title</i>	<i>Credits</i>
BUSAD 170	Customer Service for Professionals (HR)	3
BIS 101	Introduction to Business Computing	3
BUSAD 179	Introduction to Hospitality Management	5
BUSAD 113	Sales and Promotion	3
BUSAD 205	Hotel Management and Lodging Systems	5
BUSAD 177	Meeting and Event Planning	4
BUSAD 175	Travel and Tourism Operations	4
BUSAD 176	Catering, Banquet and Food Service Management	4
Total		31

RELATED INSTRUCTION*/GENERAL EDUCATION REQUIREMENTS

<i>Course ID</i>	<i>Course Title</i>	<i>Credits</i>
ENGL& 101 (<i>ENGL 101</i>)	Composition I (CM)	5
ACCT& 201 (<i>OFFAD 107</i>) or MATH 111 or BUSAD 100 or	Principles of Accounting I (CP) Methods for Problem Solving Business Math Any course designated Q/SR	5
Total		10

COOPERATIVE WORK EXPERIENCE/ELECTIVES

<i>Course ID</i>	<i>Course Title</i>	<i>Credits</i>
CO-OP 180	Preparation for Work-based Learning	1-2
CO-OP 190	Cooperative Work Experience	3-5
Total		4-7
TOTAL CREDITS		45 - 48

Students should plan to complete required English and math courses within their first 30 credits of study.
* <i>CM = Communication, HR = Human Relations, CP = Computation</i>