



## Accounting

### Certificate of Proficiency (CertP) - Payroll Accounting

This short-term certificate provides additional specialized knowledge in the area of payroll accounting methods for the skilled worker. It is unlikely that employers will hire students who have only completed this certificate of proficiency; coursework may be applied towards a one-year certificate in accounting or a two-year AS Degree in Business (including the specialty option in Accounting).

### Effective Fall 2012

### Course Requirements for Certificate of Proficiency (CertP)-Payroll Accounting

CORE REQUIREMENTS		Credits
A minimum "C" grade or better required for all core requirements.		
ACCT& 201	PRINCIPLES OF ACCOUNTING I	5
ACCT& 202	PRINCIPLES OF ACCOUNTING II	5
ACCT& 203	PRINCIPLES OF ACCOUNTING III	5
ACCT 270	PAYROLL ACCOUNTING	3
<b>Sub-Total Units</b>		<b>18</b>
<b>Total Units</b>		<b>18</b>