

**MINUTES**  
**BOARD OF TRUSTEES MEETING**  
**Laidlaw Center Board Room**  
**Wednesday, December 14, 2011**  
**2:00 p.m.**

**CALL TO ORDER** Chair Steve Adelstein officially called the meeting to order at 2:01 p.m. Present were trustees Barbara Rofkar, Sue Cole, Chuck Robinson and Tim Douglas, constituting a quorum. Others present were President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Patricia Onion, Vice President for Educational Services; Ray White, Vice President for Administrative Services; Linda Maier, Dean for Workforce Education; Anne Bowen, Executive Director for Advancement and Foundation; Nate Langstraat, Public Information Officer; Lisa Wochos, Assistant Attorney General; John Laigaie, ASWCC Vice President; and Keri Parriera, Executive Assistant to the President.

**Strategic  
Conversations**

- ➔ **Auxiliary Services Building Project Update--Tour and Q&A** (Strategic Goal 5: Strengthen the College's ability to deliver its mission)—Presented by Vice President Ray White and Brian Keeley, Director of Facilities
- The Auxiliary Services Building project was discussed. Vice President Ray White indicated that the project is on schedule and that the experience so far has been good. Strengtholt Construction from Lynden is the chief contractor. They plan a 12-month build out. Ray reported that the Cordata Neighborhood Association has reviewed the plans and has been very supportive. At 2:07 p.m. the meeting was recessed in order for the Board and guests to tour the building site.

The meeting was called back into Open Session at 2:30 p.m.

**CONSENT  
AGENDA**

- ➔ **Consent Agenda (Calendar)**
- a. Minutes of the October 12, 2011, Board of Trustees Meeting (Attachment A)
- Chair Adelstein stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

**ACTION**

- ➔ **TAB A – Proposed 2012 Board of Trustees Meeting Schedule** (1<sup>st</sup> reading, possible action)
- Trustee Tim Douglas moved to approve the 2012 Schedule of Board of Trustees Meeting Schedule as proposed. It was seconded by Trustee Sue Cole and the **motion was approved unanimously.**

**PRESIDENT'S  
REPORT**

- ➔ A holiday card was received by President Kathi from the Vice President Joe Biden family, which she shared with the Board.
- ➔ Nate Langstraat shared copies of the publications that were awarded Medallion Award Recognition as described in the reports to the Board. Mitch Tlustos was recognized for his exceptional work on these publications.
- ➔ A copy of the *Bellingham Business Journal* article featuring WCC's eLearning program was shared. Michael Shepard, the director of the program, has recently resigned so that he can to join his wife in Tanzania for one year. Vice President Ron Leatherbarrow

**PRESIDENT'S  
REPORT  
(continued)**

spoke about the transition to online learning and the great work Michael has initiated in establishing this program with strong buy-in from the faculty. Greg Marshall has been appointed the interim director.

- President Kathi announced that Vice President Ray White has accepted the Vice President of Administrative Services position at Bellevue College. He starts January 3. The Board extended their thanks for his many years of service and work at the College and wished him well. President Kathi reported that she is working on an interim plan which she will share soon with the Board.
- President Hiyane-Brown shared that recent reports from the legislative special session actions indicated no new cuts to higher education. The College awaits the commencement of the full session in January for further information on solutions to the budget deficit. Whatcom continues to prepare for possible budget cuts by identifying strategies and reviewing programs, and is working on the messaging that will be shared.
- President Kathi reported on the AACC meeting she recently attended in Washington DC. Much of the conversation centered on potential cuts to Pell Grants.
- Several WACTC presidents recently met with Randy Dorn, State Superintendent of Public Instruction, regarding K-12 core learning and common standards to align with community college entrance requirements.
- President Hiyane-Brown shared that the Efficiency Study Task force has completed its second of three reports for the legislature, and the report is on the agenda for State Board adoption at their December meeting. The Efficiency Study report will be shared with the board as soon as it is approved for presentation to the legislature.

**REPORTS**

- **ASWCC** – Isaac Shantz-Kreutzkamp,, President
  - John Laigaie, Executive Vice President of the ASWCC announced that Isaac Shantz-Kreutzkamp has resigned as President of the ASWCC effective the end of fall quarter. An election will be conducted in January to fill the vacancy.
  - Student government is developing a plans to bring speakers to the campus and to help students connect with the campus.
  - A student video was shared with the Board, a result of the student legislative academy.
- **WCCFT** – Wayne Erickson and/or Kimberly Reeves, Co-Presidents
  - Not in attendance
- **WFSE** – John O’Neill, Representative
  - Not in attendance
- **Administrative Services** – Ray White, Vice President for Administrative Services
  - Nothing to add to the written report
- **Educational Services** – Trish Onion, Vice President for Educational Services
  - Nothing to add to the written report
- **Instruction Office** – Ron Leatherbarrow, Vice President for Instruction
  - Nothing to add to the written report

