TITLE:	Educational Use of Human Subjects
NUMBER:	318 (formerly 7040)
APPROVED BY THE BOARD OF TRUSTEES:	2/14/89
AMENDED BY THE BOARD OF TRUSTEES:	1/9/13

General Policy

This policy regarding the use of human subjects for educational purposes recognizes the responsibility to protect the rights, well-being and personal privacy of individuals; to ensure a favorable climate for the acquisition of practical skills and the conduct of academically oriented inquiry, and to protect the interests of the institution. It addresses classroom, laboratory and clinical activities, such as those in the health professions and biological sciences where learning by students requires the use of human subjects as part of training procedures, demonstrations or experiments. The following practices and procedures have been established for the conduct of activities involving human subjects.

Review and Approval Procedures

Training procedures, demonstrations and/or experiments which use human subjects shall receive the prior approval of a peer committee, unit administrator and/or the Vice President for Instruction. All activities which use human subjects will be conducted only by instructors who assume responsibility for the conduct of the approved procedure, demonstration and/or experiment.

Informed Consent

Informed consent means the knowing consent of any individual or of a legally authorized representative. The consent is to be a free-will choice obtained from the subject or representative without undue inducement or any element of constraint or coercion. The basic elements of information necessary to such consent include:

- A timely notification of the procedures to be followed including a description of the attendant risks and discomforts.
- A description of the benefits to be expected or the knowledge hoped to be gained.
- A disclosure of appropriate alternative procedures.
- An offer to answer any inquiries the participant has concerning the activity.
- An instruction that the subject is free to withdraw at any time unless such procedure is required of the student to master a critical competence.
- A guarantee that the subject's identity will remain confidential outside of the classroom or research activity.
- Students who enroll in programs which use human subjects shall be informed of the procedures at the beginning of the program.
- Students who do not give their consent to be human subjects may be given alternative learning experiences at the discretion of the instructor.
- Students who choose neither to participate as a human subject nor to accept an alter informed that they may not be able to complete some courses/programs successfully