

How to use your AmeriCorps Award at WCC

- The Financial Aid Office at WCC cannot exceed our *Cost of Attendance* when requesting your award. If you are receiving other financial aid or are requesting a large amount you may not be eligible for the entire amount you wish to request.
- The *Cost of Attendance* for 5 credits is currently \$1,277.00 per quarter, much lower than other credit levels.
- You must be enrolled in an eligible program and taking credited classes to receive your AmeriCorps Award. Auditing a course and ABE courses are examples of courses for which you cannot use your award to cover costs or count in your credit level.
- WCC does not provide AmeriCorps Award recipients with matching funds. If eligible, students can apply and receive additional financial aid awards.

Instructions for requesting AmeriCorps Awards online.

- ⇒ You will have access to the AmeriCorps online account and payment system once you are enrolled in an AmeriCorps program. Access the system through the website at www.AmeriCorps.gov
- ⇒ Request your AmeriCorps Award online by clicking on the “*My AmeriCorps*” link and following the steps to register.

- ⇒ Once you submit the payment request, it will be sent to WCC. We will request your award using the enrollment period you indicated when you completed the online request.
- ⇒ All AmeriCorps awards will be disbursed in two installments. The first at the beginning of the enrollment period you selected and the second will be half-way through the enrollment period you selected.
- ⇒ At this time, AmeriCorps sends WCC a paper check. Even with an online request for funds, there is still processing and mailing time before any funds will be received at WCC.
- ⇒ Once WCC receives notification of the AmeriCorps payment request and if the student is enrolled in eligible courses, the Financial Aid Office will place a hold on the student's tuition for the enrollment period that the student selected. This will prevent the student's class schedule from being dropped for non-payment.
- ⇒ The Financial Aid Office will notify the student via e-mail once the funds are received and applied.

If you have any questions about the AmeriCorps process at WCC, please contact the Coordinator for the program, Chris Bouchard at

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