You're registered in an online class for Summer Quarter 2014.

Keep reading for "getting-started" info!

View this message online at www.whatcom.ctc.edu/elearning.

Whatcom COMMUNITY COLLEGE *eLearning*

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Resources for Online Learners

www.whatcom.ctc.edu/elearning
Whatcom's main eLearning page. Also check out the Student Tutorials and Resources page you can get to from there.

http://writing.whatcom.ctc.edu/tutoring.htm
Online tutoring by the Writing Center.

http://www.etutoring.org
Online tutoring in math and other subjects.

http://whatcom.ctc.edu/student-services/campus-resources/math-center/
Whatcom's Online Math Center.

Welcome to online learning at Whatcom Community College! This is the first of five beginning-of-the-quarter messages to help you get started in your online class.

Important Dates

There are two types of online courses: WCC Online (taught by WCC instructors) and WAOL Online (taught by instructors from around the state). They start on different dates. Which one do you have? Check the section codes in your schedule.

JUNE 2014

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	22
29	30					

JULY 2014

	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

You can log into your "virtual classroom"
- June 24 for WCC Online (section OL1 or OL2)
- June 26 for WAOL Online (section ONL)

Your class starts

- July 1 for WCC Online (section OL1 or OL2)
- July 3 for WAOL Online (section ONL)

On-campus orientations to online learning – optional (1½ hours)

- Friday, June 27, 10:30 am (Laidlaw 211)
- Tuesday, July 1, 5:30 pm (Laidlaw 211)
- Thursday, July 3, 10:30 am (Laidlaw 211)

Logging into Your Class

1. Launch a web browser. Canvas works best with Firefox.
2. Go to the eLearning page of Whatcom's web site and click the Canvas Login button.
3. On the login page, enter your student ID number as the username and the first six letters of your last name (all lower case) as the password.
4. If your name is shorter than six letters, repeat it until you reach six letters, e.g., doedoe.
5. If you have more than one Canvas course, click the "Courses" tab at the top of the screen to select the class you want to open.

Computer Skills You'll Need

Are you wondering if you have the computer skills you'll need for your online course? Read over this checklist of the skills an online course typically requires.

- Using the keyboard and mouse
- Performing computer operations such as
  - Copying/pasting
  - Managing files and folders (creating, naming, saving in different formats, moving and deleting)
- Using the Internet
  - Connecting to the Internet with a web browser such as Firefox, Safari or Internet Explorer
  - Downloading and uploading files between your computer and a web site
  - Downloading an Internet browser if necessary (we recommend Mozilla Firefox to use with your online class)
  - Using a search engine such as Google or Bing to find information on web sites
  - Using the library's online databases
- Using e-mail

- - o   Having a valid e-mail address
    - o   Sending and receiving e-mail messages
    - o   Attaching files to e-mail messages
    - o   Opening e-mail attachments
- Using applications
    - o   Using your Canvas "virtual classroom"
    - o   Using a word processing application such as Word
    - o   Using a spreadsheet application such as Excel
    - o   Using a presentation application such as PowerPoint

If you feel uncomfortable with any of these areas, please contact the Student Help Desk. We can help you get up to speed!

"Canvas 100" Tutorial

Check out this tutorial provided by Instructure, the people who wrote the Canvas software.

You can watch the videos and click the links for detailed instructions and tips on making the most of your Canvas classroom.

You'll find the "CNVS 100" tutorial at https://training.instructure.com/courses/347469.