Get off to a strong start in your Winter Quarter online class.

Keep reading for "getting-started" info!

View this message online at www.whatcom.ctc.edu/elearning.

Information for Online Learners from the Student Help Desk **Number 3**

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Resources for Online Learners

www.whatcom.ctc.edu/elearning
Whatcom's main eLearning page. Also check out the Student Tutorials and Resources page you can get to from there.

http://writing.whatcom.ctc.edu/tutoring.htm
Online tutoring by the Writing Center.

http://www.etutoring.org
Online tutoring in math and other subjects.

Welcome to online learning at Whatcom Community College! This is the third of five beginning-of-the-quarter messages to help you get started in your online class. If you missed the first ones, find them online at www.whatcom.ctc.edu/elearning.

Important Dates

JANUARY 2014

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

First day of WAOL classes (section ONL)

First day of WCC Online classes (section OL1, OL2 or OL3)

On-campus orientations to online learning – optional (1½ hours)

- Wednesday, January 8, 4:00 pm (Laidlaw 211)
- Friday, January 10, 11:00 am (Cascade 104)

http://whatcom.ctc.edu/student-services/campus-resources/math-center/
Whatcom's Online Math Center.

http://library.whatcom.ctc.edu
Access to the library's online databases (must have a student network account).

http://library.whatcom.ctc.edu/ask-a-librarian
Online research help from a librarian.

Contact Us

studenthelpdesk@whatcom.ctc.edu
*For **technical issues** including but not limited to logging in, Canvas, how to turn in assignments, computer account problems, other software programs, or remote access to campus, contact the **Student Help Desk** located in Heiner 104, Monday through Thursday 7am-7pm and Friday 7am-5pm when classes are in session. You can also contact us by phone at 360-383-3410.*

advise@whatcom.ctc.edu
*An **online advisor** is available to assist you by email if you have scheduling, academic planning, or other non-technical issues with your online class. You can also contact your online advisor by calling 360-383-3080.*

Logging into Your Class

1. Launch a web browser. Canvas works best with Firefox.
2. Go to the eLearning page of Whatcom's web site and click the Canvas Login button.
3. On the login page, enter your student ID number as the username and the first six letters of your last name (all lower case) as the password.
4. If your name is shorter than six letters, repeat it until you reach six letters, e.g., doedoe.
5. If you have more than one Canvas course, click the "Courses" tab at the top of the screen to select the class you want to open.

How's Your Class Going?

If you're having any technical problems, or if there's something you can't figure out how to do in your online class, hit Reply for assistance from the Student Help Desk!

Your Student Network Account

It's true that you can complete your online course from home without a student network account. But your WCC student network account will allow you to log into WCC campus computers and the campus wireless network. You can use it from home (after you download **VMware**) to get remote access to campus computer resources. It also gives you access to your student account at **MS Outlook Live,** which provides you with a WCC student email account.

Setting up your WCC Student Network Account

1. Launch Firefox (or another browser). Go to https://mywcc.whatcom.edu.

2. Click on Recover Password (top right hand corner of your browser window).

3. On the Recover Password page you'll need to enter the following information **exactly** as it appears on your registration paperwork:

Student ID Number (ex. SID-870123456): Your SID# is assigned when you first enroll at WCC.

First Name: Enter your first name as shown on your schedule for the quarter.

Last Name: Enter your last name as shown on your schedule. The last name field doesn't accept spaces. For example, Van Heusen won't work.

Birth Date: Enter your 8 digit birthdate with slashes, e.g., 01/12/1984.

Student PIN: Your student PIN is your 6 digit birthdate without slashes, e.g., 011284 (unless you've already changed it via OASIS).

Last year attended: This refers to the most recent quarter you've enrolled in. You're currently enrolled in Winter Quarter 2014, so enter **2014** as the last year attended.

Password: Make sure you pay close attention to the password requirements.

Your password must meet the following requirements:

- The new password must be a **minimum of 8** characters but **no more than 16** characters in length.
- It must contain **only letters and numbers**. Spaces and symbols aren't allowed.
- It must include at least **1 number**.
- It must include at least **1 uppercase letter**.
- It must include at least **1 lowercase letter**.
- The password **must not contain your first name, last name, or SID**.

Accessing your student email account

1. Launch Firefox (or another browser). Go to https://live.com.

2. Use your WCC student email address (e.g., YourWCCUsername1234@student.whatcom.edu) in the Windows Live ID field and the password you chose when you set up your WCC student network account.

"Canvas 100" Tutorial

Check out this tutorial provided by Instructure, the people who wrote the Canvas software.

You can watch the videos and click the links for detailed instructions and tips on making the most of your Canvas classroom.

You'll find the "CNVS 100" tutorial at https://training.instructure.com/courses/347469.