



Accounting

Certificate of Proficiency (CertP) - QuickBooks Pro

This short-term certificate provides additional specialized knowledge in the area of Quickbooks Pro accounting methods for the skilled worker. It is unlikely that employers will hire students who have only completed this certificate of proficiency; coursework may be applied towards a one-year certificate in accounting or a two-year AS Degree in Business (including the specialty option in Accounting).

Fall 2012

Course Requirements for Certificate of Proficiency (CertP)-QuickBooks Pro

CORE REQUIREMENTS		Credits
A minimum "C" grade or better required for all core requirements.		
ACCT 130	QUICKBOOKS PRO	3
ACCT& 201	PRINCIPLES OF ACCOUNTING I	5
ACCT& 202	PRINCIPLES OF ACCOUNTING II	5
ACCT& 203	PRINCIPLES OF ACCOUNTING III	5
Sub-Total Units		18
Total Units		18